

Property Transfer Request

Submit this form to initiate property transfer for the purpose of ongoing billing. If requesting temporary account access, please contact an existing admin-user for the property or submit the Temporary Access Request Form.

Section 1 (Completed by party requesting transfer)

Property Information	
Property Name:	Address, City, State, Zip Code:
Gateway Serial #: (Recommended) DA _____	Date to Transfer:
Is Equipment Installation Complete? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown <i>(If 'Unknown' or 'No' then the current installation company may be contacted in order to designate user accounts for continued property-level access. These user accounts can be removed when the installation has been completed.)</i>	
Transfer Property To	
Company Name:	Company Contact: Email:
Property Management Company	
Company Name:	Address, City, State, Zip Code:

Section 2 (Completed by property-authorized agent)

Property Authorized Agent	
Name:	Company Name:
Phone:	Company relation to property: <input type="checkbox"/> Current Billing or Installation Contract
Email:	<input type="checkbox"/> Property Management Company <input type="checkbox"/> Property Owner
Signature of Property Authorized Agent: _____ Date: _____	
Please email completed form to support@nextcenturymeters.com .	